

PUBLIC NOTICE

Public Notice is hereby given that the State of Delaware, Office of Management and Budget, Division of Facilities Management (OMB/DFM), on behalf of the Delaware Army National Guard (DEARNG), is soliciting letters of interest from Architectural and/or Engineering firms for services related to DEARNG's Minor Capital Improvements Program with emphasis on their military planning and construction programs, including, but not limited to:

- Title 1 and Title 2 services (planning, design, construction administration) for military related sustainment, restoration and modernization construction projects
- Facility assessments
- Project Planning Document Charrettes (including preparation of DD 1390/91 forms)
- Real property development planning
- Facility and operational programming
- Geographic Information Systems services and surveying
- Minor Capital Improvement (MCI) projects
- Construction inspection and testing services

Questions regarding this solicitation must be submitted in writing to william.r.davis534.nfg@mail.mil by Friday, November 4, 2016. Responses will be posted by Monday, November 14, 2016, on <http://bids.delaware.gov>.

Interested firms shall submit five (5) copies of their replies on or before 3:00 p.m. on Tuesday, November 29, 2016, to William R. Davis, Contracting Specialist, Delaware Army National Guard, National Guard/Reserve Center, 250 Airport Road, New Castle, DE, 19720 (Phone: 302-326-7131). Respondent bears the risk of late delivery. Any proposals received after the stated time will be returned unopened.

Responses shall include and evaluations will be based on:

- * Demonstrated experience with projects of similar nature and/or scope with emphasis on experience with providing services similar to those listed above. Include experience/knowledge of National Guard criteria and standards, NGB Design Guides, pamphlets and manuals and Unified Facilities Criteria. Please be specific about which services you have experience with and provide descriptions (20%)
- * Experience with public works projects within the State of Delaware (10%)
- * Quality of prior work and overall character of firm (10%)
- * Defined approach firm/team will take on this project (20%)
- * Size and discipline composition of firm relative to its capacity to complete the project (15%)
- * Familiarity with sites and understanding of project with emphasis on DEARNG facilities and its operations (10%)
- * Recent contract work with the State of Delaware (5%)
- * Experience working as a team/venture in providing these services (5%)

- * Firm's location relative to project sites as measured from National Guard/Reserve Center, 250 Airport Road, New Castle, DE, 19720. Geographical location of main or branch office that will be assigned the services (5%)

OMB/DFM retains the right to contract with more than one firm to provide these services and to select firms which provide architectural/engineering services, or, architectural services only, or, engineering services only.

OMB/DFM retains the right to renew contract(s) on a yearly basis for a period of three years after the initial contract.

OMB/DFM seeks to apportion work equitably to interested and qualified firms. The above criteria will be used to select a firm to perform these services. The formal Architect/Engineer Selection Procedure can be found at <http://dfm.delaware.gov/profsrv/psae.shtml> . All information shall be submitted on GSA Forms 254/255, SF 330 or equivalent. Respondents are reminded that the project engineer and architect for this work must be registered in the State of Delaware. Selected firms who reply will be given notice of times and dates for scheduled interviews. Facsimile submittals are not acceptable.

END OF PUBLIC NOTICE